



CEDAR HILLS KINDERGARTEN & PRESCHOOL

PO Box 219006 · Portland OR 97225 · 503.643.9010

Vacancy Notice

POSITION: Preschool Teacher
Part-time, non-benefited
Tuesday and Thursday, AM and PM classes for 3 year olds

START DATE: 2010-2011 School Year

JOB DESCRIPTION:

The teacher is responsible for planning, implementing and assessing a developmentally appropriate play-based curriculum; working with and planning for parent teachers in the classroom; parent orientation; and assistance with continued parent education. The teacher will participate in ongoing training to facilitate change and growth in the school, monthly board meetings regarding the administration of the school, and will be expected to uphold the philosophy and values of cooperative schooling.

QUALIFICATIONS:

Training and/or experience in early childhood education. Associate Degree in ECE. Bachelor/Masters Degree preferred. Current teaching certificate preferred. Excellent communication and strong organization skills. Ability to work positively and collaboratively with parents and other teachers. Cooperative school experience strongly preferred.

ADDITIONAL SCHOOL INFORMATION:

Cedar Hills Kindergarten & Preschool is a non-profit parent cooperative kindergarten and preschool. An elected parent board of directors administers the school. The school is a member of PCPO, and has been operating in the same location since 1951.

Class size: 16 three year olds with 3 parent teachers
 18 four year olds with 3 parent teachers
 20 kindergarteners with 3 parent teachers

Classroom Hours: AM Class 9:00 am - 11:30 am
 PM Class 1:00 pm - 3:30 pm
 Teacher is required to be in the classroom 30 minutes before school starts and
 30 minutes after each class.

School follows the Beaverton School District calendar.
Teacher's contracts are renewed annually.

APPLICATION PROCESS:

To receive application packet, please e-mail a resume and cover letter to:

personnel@cedarhillskp.org

Position will be open through Friday, April 23, 2010.

Cedar Hills Kindergarten & Preschool is an Equal Opportunity Employer.